

**FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, August 28, 2023

Ridgedale Middle School Auditorium

**MINUTES**

**Mission Statement:** The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

**Assistance for persons with disabilities** for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. CALL TO ORDER** - the meeting was called to order at 6:30pm.

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Anello (Christina)	<b>X</b>	
Mr. Miscia (John)	<b>X</b>	
Ms. Cali (John)	<b>X</b>	
Mr. Priore (Michael)		<b>X</b>
Ms. Sabatos (Stacey)	<b>X</b>	
Ms. Heinold (Kristina)	<b>X</b>	
Mr. Perillo (Brian)	<b>X</b>	

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**D. RECONVENE PUBLIC SESSION**

Motion by Ms. Cali to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:00 p.m. Said motion was seconded by Ms. Heinold.

## **E. FLAG SALUTE**

## **F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

## **G. SUPERINTENDENT'S REPORT:** Dr. Caponegro reported the following:

1. Drill Report
  - *The district completed the NJDOE mandatory safety drills since last month's BOE meeting.*
2. Suspension Report
  - Suspension(s) that occurred since the last BOE meeting were reported to the Board of Education.
3. Congratulations to the EH/FP Little League Baseball Team - State Champions!
  - *Recognized the accomplishments of the East Hanover/Florham Park Little League Baseball Team. Attended Bristol, CT game with RMS baseball coach, Mr. Putigano. Incredible experience. Due to scheduling, the team was unable to be in attendance.*
4. Referendum/Facilities Update
  - *The district passed all summer inspections. Both BWD and BKL schools were opened to the entire staff last week, which was a week and a half earlier than expected. Credit to the custodial and maintenance staff, and Mr. Infantolino, project manager, who was coordinating projects to ensure they were done in a timely manner. Thanked custodians and maintenance department, since without their hard work, the rooms would not be cleared and safe to enter following the completion of the projects. Thanked the staff for their patience and assistance. Discussed how much coordination is done behind the scenes.*
5. District Happenings/Communication
  - a. NJ4S - Mental Health & Prevention Services
    - *The New Jersey Department of Children and Families (NJ DCF) announced it has awarded contracts to 15 service providers in NJ to administer and organize youth mental wellbeing and prevention services through regional hubs as part of the rollout for the NJ Statewide Student Support Services (NJ4S) integrated network. Florham Park Schools will be partaking with this partnership.*
  - b. NJDOE School HIB Self-Assessment Grades 2022/23 SY
    - *The district scored extremely well on the NJDOE HIB self-assessment scoring rubric that covers operating procedures, scoring as a district at a 98.2%. BWD and BKL received a 76 point out of a possible 78 = 97.4% and RMS received 78 points out of a possible 78 = 100%.*
  - c. Grade 6 Student/Parent Orientation Events
    - *RMS provided the opportunity for students and parents of incoming Gr.6 students to participate in an orientation event at RMS. RMS provided two different dates and times to attend to accommodate summer schedules. The orientation provided a scavenger hunt for incoming Gr.6 students to learn about the school, led by 7th and 8th grade student leaders, while their parents received information presented by Mr. Steffner. Credited Mr. Steffner for creating and hosting these events and staff members who were in attendance,*
  - d. Summer Referendum Video
    - *The district's annual summer referendum video was sent out earlier this month displaying the status of many of our projects, as well as a description of the scope of work being performed. Received positive feedback from the community following the video.*
  - e. New Teacher Orientation & Staff In-Service
    - *New teacher orientation training is scheduled for this week. The first day was today. Staff in-service dates are scheduled for September 6-8th with the first day of school scheduled for Monday, September 11th.*
6. RMS Pollinator Garden Grant - Thank you to the Florham Park Environmental Commission
  - *The district was awarded a grant by the Florham Park Environmental Commission for a Pollinator Garden at RMS. Thanked the Environmental Commission, specifically Mrs. Riordan and Mr. Hause for their time during multiple meetings with the Superintendent, afterschool and weekends. The commission will be donating the materials and much of the labor to install the pollinator garden (approximately \$3000 worth of materials) which will then be managed by the RMS botany club.*

7. RMS STEM Lab "The Forge" - Outstanding Design Award

- Announced that the newly renovated, state-of-the-art Ridgedale Middle School STEM lab, also known as "*The Forge*", was recently recognized and awarded the *Outstanding Design Award* by *American School & University*. *American School & University* is a national publication focused on educational architecture. The design of "*The Forge*" at Ridgedale Middle School is featured in their August 2023 issue alongside projects from other top design firms who won this year's competition in their respective categories. The renovation of the Ridgedale Middle School STEM lab was part of the referendum. Thanked the Florham Park residents for their support of the referendum and investing in the future of education in Florham Park

**H. PUBLIC COMMENT-OPEN:**

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Micone - Commented positively on the New Horizons Day Camp and asked what is the financial arrangement with the district. Mr. Csatos stated that the camp has had an Occupancy Agreement with the district for over eight years and currently pays approximately \$37,000 plus custodial fees. The funds are part of miscellaneous revenue budgeted each year.

**I. COMMITTEE REPORTS**

Policy/Personnel - Ms. Sabatos provided a report on the meeting of 8/21/23.

Curriculum - Ms. Cali provided a report on the meeting of 8/21/23.

Finance/Facility/Transportation - Ms. Anello provided a report on the meeting of 8/21/23.

H.P.R.H.S Articulation - There was no report.

Teacher Administrator Board - Mr. Perillo stated the next meeting is scheduled for Oct. 11, 2023.

Project Community Pride - Mr. Miscia reported that the program is scheduling a meeting for September 2023.

Borough Liaison - There was no report. Councilman Ciccarelli wished all a great upcoming school year.

Ms. Cali motioned to approve the resolutions this evening by consent agenda. Ms. Sabatos seconded the motion.

Motion; YC      Second; SS

6 yes, 0 no

## J. RESOLUTIONS

### POLICY

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the July 31, 2023 Regular Board Meeting.  
Motion; YC      Second; KH      6 yes, 0 no
2. **Approve** the minutes of the July 31, 2023 Regular Board Meeting Executive Session.  
Motion; YC      Second; KH      6 yes, 0 no
3. **Be It Resolved**, that the board accepts and approves the Superintendent's current to-date bullying report. *(On file in Administration Office)*  
Motion; YC      Second; KH      6 yes, 0 no
4. **Be It Resolved**, that the board affirms the Superintendent's (July 21, 2023) to date bullying report, *second notice. (On file in Administration Office)*  
Motion; YC      Second; KH      6 yes, 0 no
5. **Approve** the following events/fundraisers for the 2022-2023 school year;  
*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

Event/Fundraiser	School	Organization/Staff Member	Dates
Candy grams/snack stand for drama	BKL	Brooklake Drama Advisors	April '24
Garden club plant sale	BKL	Garden Club Advisor	May '24
Hero Squad- Leukemia/Lymphoma Society	BKL	Karen Ford	TBD
Jump Rope for Heart	BKL	Jenn Gilligan	April '24
Pennies for Patients	BKL	Karen Ford	TBD
SEL/SJ Based Fundraisers	BKL	Karen Ford	23-24 School Year
St. Jude Children's Research Hospital "StoryQuest"	BKL	Maria Zieja	April 22-28, 2024
T shirt fundraiser for the school drama	BKL	Brooklake Drama Advisors	April '24

District Direct Donation District Apparel Tricky Tray (2/28/24) Holiday Gift Shop Book Fairs	District	PTA	TBD
Pumpkins & Poems Fun Nights: K-2nd Movie Night Step Up Signs 2nd grade step up dance Gingerbread house kits	BWD	PTA	TBD
Pumpkins & Poems Fun Nights: 3-5th Grade Step Up Signs Yearbook Movie Night Valentines day plushies	BKL	PTA	TBD
Fun Nights 8th Grade Dance (6/7/24) Crispy Cream Donuts fundraiser Philly Pretzel fundraiser 8th grade step up signs Bake Sales	RMS	PTA	TBD

Motion; YC      Second; KH      6 yes, 0 no

6. **Approve** the Board of Education suspend Bylaw 0131 and adopt new Policy 1642.01 and new Regulation 1642.01 and Revised Policy 2419 and new Regulation 2419 with one reading based on recently approved sick leave legislation that is effective immediately and recent New Jersey Department of Education guidance provided to school districts on School Threat Assessment Teams that is effective September 1, 2023.

Motion; YC      Second; KH      6 yes, 0 no

7. **Approve** the first reading of the following policies and regulations;  
-

Motion;      Second;      CA      JM      YC      MP      SS      KH      BP

8. **Approve** the second reading of the following policies and regulations;  
R5200 Attendance

Motion; YC      Second; KH      6 yes, 0 no

9. **Approve** the Physician Standing Orders for the 2023 - 2024 SY. *(On file in Administration Office)*

Motion; YC      Second; KH      6 yes, 0 no

10. **Approve** and accept the HIB School Self-Assessment for the 2022-2023 school year.  
*(On File in Administration Office)*

#### **PERSONNEL**

1. **Upon recommendation of the Superintendent, move to approve the following Personnel**

**Items:**

**A. Additional Compensation:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Chichelo, Janice	Additional Compensation	DIST	PT Staff Asst./ SED.999.CLA.07		Per Contract 36*\$25.10	\$903.80	11-000-217-100	7/24/23	8/03/23
B	Felt, Tara	Longevity 20 years	BWD	Gen.Ed/ REG.001.K25.06		Per Contract	\$1,400.00	11-110-100-101	9/01/23	
B	Fewer, Jessica	Additional Compensation	DIST	Curriculum Council- SEL Curriculum (Grades K-5)		Per Contract 13*\$37.00	\$481.00	11-000-221-110	7/25/23	8/07/23
B	Klymko, Lindsay	Additional Compensation Article XIV.C	DIST	ELA/ REG.001.TLA.05		Per contract 1*\$37.00	\$37.00	11-130-100-101	06/12/23	
B	Nowacki, Anna	Longevity 20 years	BWD	Speech/ SED.001.SPT.03		Per Contract	\$1,400.00	11-000-216-100	9/01/23	
C	Stiles, Jim	Longevity 15 years	DIST	Technology Coord./ IIP.001.TEK.01		Per Contract	\$1,400.00	11-000-252-100	8/16/23	
B	Stumpf, Jane	Additional Compensation	DIST	Media Specialist/ SSP.001.LIB.02		Per Contract 5*\$45.05	\$225.25	11-000-222-104	6/26/23	
B	Volker, Amy	Additional Compensation/TC	DIST	Special Education/ SED.001.RRM.14		Per contract 14*\$45.05	\$630.70	11-213-100-101	6/20/23	6/29/23

**B. Appointments/Resignations/Retirements/RIFS:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Dannic, Roger	Retirement	DIST	School Bus Driver/ STS.999.SBD.03	1		\$49.04hrly.	11-000-270-161	6/30/23	
C	Dusape, Tierry	Appointment	DIST	School Bus Driver/ STS.999.SBD.03	1		\$30.00 hrly.	11-000-270-161	09/01/23	
B	Fitzgerald, Krista	Appointment	BKL	Art/ REG.001.ART.03	1	BA/ Step 1	\$57,025.00	11-120-100-101	09/01/23	6/30/24
C	Glynn, William	Appointment	DIST	School Bus Driver/ STS.999.SBD.04	1		\$30.00 hrly.	11-000-270-161	09/01/23	
B	Klymko, Lindsay	Resignation	RMS	ELA/ REG.001.TLA.05	1	BA+30/ Step 8	\$66,195.00	11-130-100-101	08/30/23	
C	Marrero, Heidi	Appointment	ESY	Staff Asst./ SED.999.CLA.18		Per Contract 36*\$27.51	\$990.36	11-204-100-106	07/01/23	7/20/23
C	Parsons, David	Appointment	DIST	School Bus Driver/ STS.999.SBD.01	1		\$30.00 hrly.	11-000-270-161	09/01/23	
B	Russo, RJ	Resignation	BKL	Art/ REG.001.ART.03	1	MA+30/ Step 8	71,595.00	11-120-100-101	08/22/23	
D	Sussman, Julie	Nurse Sub-list	DIST	Per Diem Substitute Nurse		Per Contract	\$200.00	11-000-213-100	09/01/23	6/30/24
B	Ward, David	Appointment	RMS	ELA/ REG.001.TLA.05	1	BA+30/ Step 4	\$63,125.00	11-130-100-101	09/01/23	6/30/24

**C. College Student Placements/Internships:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
------	------	--------	-----	--------------	-----	-------------	--------------	-----------	------	-------

--	--	--	--	--	--	--	--	--	--	--

**D. Athletics/Co-Curricular Appointments/Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
E	Alcuri, Jill	Appointment	BKL	Team Leader (3rd)		Per Contract 60*\$37.00	\$2,220.00	11-401-100-101	09/01/23	6/30/24
E	Barta, Kathryn	Appointment	RMS	Morning Supervision Duty (4 positions @ 45 Hr's each)		Per Contract 45*\$37.00	\$1,665.00	11-401-100-101	09/01/23	6/30/24
E	Barta, Kathryn	Appointment	RMS	Technology Club Advisor		Per Contract 30*\$37.00	\$1,110.00	11-401-100-101	09/01/23	6/30/24
E	Bregman, Lisa	Appointment	BKL	Math Olympiads		Per Contract 50*\$37.00	\$1,850.00	11-401-100-101	09/01/23	6/30/24
E	Bulleit, Jessica	Appointment	RMS	Visual Arts Club Advisor		Per Contract 70*\$37.00	\$2,590.00	11-401-100-101	09/01/23	6/30/24
E	Bulleit, Jessica	Appointment	RMS	Yearbook Advisor		Per Contract 60*\$37.00	\$2,220.00	11-401-100-101	09/01/23	6/30/24
E	Cantwell, Danielle	Appointment	RMS	Student Council Advisor (2 positions @ 40 Hr's each)		Per Contract 40*\$37.00	\$1,480.00	11-401-100-101	09/01/23	6/30/24
E	Cochario, Brenda	Appointment	RMS	Homework Club Advisors (4 positions @ 38 Hrs each)		Per Contract 38*\$37.00	\$1,406.00	11-401-100-101	09/01/23	6/30/24
E	Cochario, Brenda	Appointment	RMS	Student Council Advisor (2 positions @ 40 Hr's each)		Per Contract 40*\$37.00	\$1,480.00	11-401-100-101	09/01/23	6/30/24
E	Crosetto, Kevin	Appointment	RMS	Fall Soccer Clock Operator (Soccer)		Per Contract 30*\$37.00	\$1,110.00	11-402-100-101	09/01/23	6/30/24
E	Crumm, Anna	Appointment	RMS	Peer Leadership Advisor (2 @ 32.5 Hr's each)		Per Contract 32.5*\$37.00	\$1,202.50	11-401-100-101	09/01/23	6/30/24
E	Dalo, Rebecca	Appointment	RMS	Cross Country		Per Contract 52.5*\$37.00	\$1,942.00	11-402-100-101	09/01/23	6/30/24
E	Davis, Jaclyn	Appointment	BKL	Homework Club Advisor		Per Contract 21*\$37.00	\$777.00	11-401-100-101	09/01/23	6/30/24
E	De Fazio, Angelo	Appointment	RMS	Drama Director		Per Contract 80*\$37.00	\$2,960.00	11-401-100-101	09/01/23	6/30/24
E	De Fazio, Angelo	Appointment	RMS	Theatrics Director of Musical		Per Contract 110*\$37.00	\$4,070.00	11-401-100-101	09/01/23	6/30/24
E	De Fonte, Lisa	Appointment	RMS	Homework Club Advisors (4 positions @ 38 Hrs each)		Per Contract 38*\$37.00	\$1,406.00	11-401-100-101	09/01/23	6/30/24
E	Eggleston, Meade	Appointment	RMS	Botanical Club		Per Contract 45*\$37.00	\$1,665.00	11-401-100-101	09/01/23	6/30/24
E	Esposito, Nick	Appointment	RMS	Dean of Students		Per Contract	\$5,000.00	11-000-218-104	09/01/23	6/30/24
E	Esteves, Erin	Appointment	RMS	Golf Advisors (2 @ 17.5 Hr's each)		Per Contract 17.5*\$37.00	\$648.00	11-402-100-101	09/01/23	6/30/24
E	Esteves, Erin	Appointment	RMS	Intramural Activities 2 days/wk (2 positions @ 30 Hr's each)		Per Contract 30*\$37.00	\$1,110.00	11-402-100-101	09/01/23	6/30/24
E	Eveland, Linda	Appointment	RMS	Homework Club Advisors (4 positions @ 38 Hrs		Per Contract 38*\$37.00	\$1,406.00	11-401-100-101	09/01/23	6/30/24

				each)						
E	Franklin, Roseann	Appointment	BKL	Prize Patrol Advisor		Per Contract 10*37.00	\$370.00	11-401-100-101	09/01/23	6/30/24
E	George, Lyndsay	Appointment	RMS	Paw Print - Student Publication (2 positions 40 Hr's each)		Per Contract 40*37.00	\$1,480.00	11-401-100-101	09/01/23	6/30/24
E	George, Lyndsay (6)	Appointment	RMS	Team Leader (4 positions @ 49 Hr's each)		Per Contract 49*37.00	\$1,813.00	11-401-100-101	09/01/23	6/30/24
E	Gilligan, Jennifer	Appointment	BKL	Team Leader (Specials)		Per Contract 25*37.00	\$925.00	11-401-100-101	09/01/23	6/30/24
E	Harris, Michaela	Appointment	RMS	Honor Society (2 positions @ 35 Hr's each)		Per Contract 35*37.00	\$1,295.00	11-402-100-101	09/01/23	6/30/24
E	Harris, Michaela	Appointment	RMS	Literary Magazine - <i>The Wordsmith</i>		Per Contract 40*37.00	\$1,480.00	11-401-100-101	09/01/23	6/30/24
E	Harris, Michaela	Appointment	RMS	Theatrical Coordinator		Per Contract 200*37.00	\$7,400.00	11-401-100-101	09/01/23	6/30/24
E	Hoffmann, Lauren	Appointment	RMS	Morning Supervision Duty (4 positions @ 45 Hr's each)		Per Contract 45*37.00	\$1,665.00	11-401-100-101	09/01/23	6/30/24
E	Karl, Beth	Appointment	RMS	Homework Club Advisors (4 positions @ 38 Hrs each)		Per Contract 38*37.00	\$1,406.00	11-401-100-101	09/01/23	6/30/24
E	Kentner, Marian	Appointment	RMS	Intramural Activities 2 days/wk (2 positions @ 30 Hr's each)		Per Contract 30*37.00	\$1,110.00	11-402-100-101	09/01/23	6/30/24
E	Korzelius, Kimberlee	Appointment	RMS	Theatrical Accompanist		Per Contract 32*37.00	\$1,184.00	11-401-100-101	09/01/23	6/30/24
E	Krno, Laura	Appointment	RMS	Peer Leadership Advisor (2 @ 32.5 Hr's each)		Per Contract 32.5*37.00	\$1,202.50	11-401-100-101	09/01/23	6/30/24
E	Lazorko, Maria	Appointment	BKL	Team Leader (4th)		Per Contract 60*37.00	\$2,220.00	11-401-100-101	09/01/23	6/30/24
E	Lenox, Brendan	Appointment	RMS	Morning Supervision Duty (4 positions @ 45 Hr's each)		Per Contract 45*37.00	\$1,665.00	11-401-100-101	09/01/23	6/30/24
E	Lenox, Brendan	Appointment	RMS	RMS History Club ( 30 Hr's)		Per Contract 30*37.00	\$1,110.00	11-401-100-101	09/01/23	6/30/24
E	Lenox, Brendan	Appointment	RMS	Wrestling		Per Contract 105*37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Leone, Mike (ENC)	Appointment	RMS	Steel Drum Band (Formerly Jazz Band Director)		Per Contract 30*37.00	\$1,110.00	11-401-100-101	09/01/23	6/30/24
E	Leone, Mike (ENC)	Appointment	RMS	Team Leader (4 positions @ 49 Hr's each)		Per Contract 49*37.00	\$1,813.00	11-401-100-101	09/01/23	6/30/24
E	Letchinger, David	Appointment	BKL	Science Club Advisor		Per Contract 20*37.00	\$740.00	11-401-100-101	09/01/23	6/30/24
E	Lynch, Andrea	Appointment	RMS	Honor Society (2 positions @ 35 Hr's each)		Per Contract 35*37.00	\$1,295.00	11-402-100-101	09/01/23	6/30/24
E	Lynch, Andrea	Appointment	RMS	Vocal Music Advisor		Per Contract 40*37.00	\$1,480.00	11-401-100-101	09/01/23	6/30/24
E	Mc Parland, Brian	Appointment	RMS	Morning Supervision Duty		Per Contract	\$1,665.00	11-401-100-101	09/01/23	6/30/24

				(4 positions @ 45 Hr's each)		45*\$37.00				
E	Mc Parland, Brian	Appointment	RMS	Soccer (Boy's)		Per Contract 105*\$37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Mc Parland, Brian	Appointment	RMS	Softball (Girls)		Per Contract 105*\$37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Mc Parland, Brian	Appointment	RMS	Volleyball (Boys)		Per Contract 35*\$37.00	\$1,295.00	11-402-100-101	09/01/23	6/30/24
E	McParland, Brian	Appointment	RMS	Basketball (Girl's)		Per Contract 105*\$37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Mehta, Monika	Appointment	RMS	Paw Print - Student Publication (2 positions 40 Hr's each)		Per Contract 40*\$37.00	\$1,480.00	11-401-100-101	09/01/23	6/30/24
E	Mehta, Monika (7)	Appointment	RMS	Team Leader (4 positions @ 49 Hr's each)		Per Contract 49*\$37.00	\$1,813.00	11-401-100-101	09/01/23	6/30/24
E	Mitchetti, Rose	Appointment	BKL	Chorus Advisor		Per Contract 27*\$37.00	\$999.00	11-401-100-101	09/01/23	6/30/24
E	Moss, Kevin	Appointment	BKL	District Sound Technician		Per Contract 165*\$37.00	\$6,105.00	11-401-100-101	07/01/23	6/30/24
E	Munzer, Jennifer	Appointment	BKL	Homework Club Advisor		Per Contract 21*\$37.00	\$777.00	11-401-100-101	09/01/23	6/30/24
E	Pasculli, Kathleen	Appointment	BKL	Homework Club Advisor		Per Contract 21*\$37.00	\$777.00	11-401-100-101	09/01/23	6/30/24
E	Pasquale, Francesca	Appointment	BKL	Homework Club Advisor		Per Contract 21*\$37.00	\$777.00	11-401-100-101	09/01/23	6/30/24
E	Perlee, Marissa	Appointment	BKL	Team Leader (5th)		Per Contract 60*\$37.00	\$2,220.00	11-401-100-101	09/01/23	6/30/24
E	Putignano, Vincent	Appointment	RMS	Athletic/Activities Director		Per Contract 120*\$37.00	\$4,440.00	11-402-100-101	09/01/23	6/30/24
E	Putignano, Vincent	Appointment	RMS	Baseball (Boys)		Per Contract 105*\$37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Putignano, Vincent	Appointment	RMS	Cross Country		Per Contract 52.5*\$37.00	\$1,942.00	11-402-100-101	09/01/23	6/30/24
E	Ring, Daniel	Appointment	RMS	Basketball (Boy's)		Per Contract 105*\$37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Ring, Daniel	Appointment	RMS	Track and Field (2 positions @ 52.5 Hr's each)		Per Contract 52.5*\$37.00	\$1,942.00	11-402-100-101	09/01/23	6/30/24
E	Russo, Jayme	Appointment	RMS	Chemistry Challenge Advisor		Per Contract 20*\$37.00	\$740.00	11-401-100-101	09/01/23	6/30/24
E	Russo, Jayme	Appointment	RMS	Volleyball (Girls)		Per Contract 35*\$37.00	\$1,295.00	11-402-100-101	09/01/23	6/30/24
E	Shelus, Kimberly	Appointment	RMS	Door monitor at winter sport athletic events (20 events, 1.5 hrs each event)		Per Contract 30*\$37.00	\$1,110.00	11-402-100-101	09/01/23	6/30/24
E	Shelus, Kimberly	Appointment	RMS	Soccer (Girls)		Per Contract 105*\$37.00	\$3,885.00	11-402-100-101	09/01/23	6/30/24
E	Shelus, Kimberly	Appointment	RMS	Track and Field (2 positions @ 52.5 Hr's each)		Per Contract 52.5*\$37.00	\$1,942.00	11-402-100-101	09/01/23	6/30/24

E	Stein, Karen	Appointment	RMS	Golf Advisors (2 @ 17.5 Hr's each)	Per Contract 17.5*37.00	\$648.00	11-402-100-101	09/01/23	6/30/24
E	Stein, Karen	Appointment	RMS	Graduation/8th Grade Trip Advisor	Per Contract 35*\$37.00	\$1,295.00	11-401-100-101	09/01/23	6/30/24
E	Stein, Karen (8)	Appointment	RMS	Team Leader (4 positions @ 49 Hr's each)	Per Contract 49*\$37.00	\$1,813.00	11-401-100-101	09/01/23	6/30/24
E	Thorpe, Alexia	Appointment	BWD	Board Games & Puzzles (2@20hrs.)	Per Contract 20*37.00	\$740.00	11-401-100-101	09/01/23	6/30/24
E	Volker, Amy	Appointment	BKL	Homework Club Advisor	Per Contract 21*37.00	\$777.00	11-401-100-101	09/01/23	6/30/24
E	Weakland, Connie	Appointment	RMS	Theatrical Accompanist	Per Contract 48*\$37.00	\$1,776.00	11-403-100-101	09/01/23	6/30/24
E	Williver, Katie	Appointment	BKL	Gardening Club	Per Contract 20*37.00	\$740.00	11-401-100-101	09/01/23	6/30/24

#### E. Leave of Absence:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
C	Clar, Ted	Leave of Absence (Paid)	BWD	Sr. Custodian/ OMP.999.CUS.06	1	Step 12	\$74,812.00	11-000-262-100	8/28/23	9/08/23

#### F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
B	Dillon, Melissa	Revision	BKL	Special Education Teacher/ TOSD/SED.001.RRM.03	1	MA/ Step 9	\$70,585.00	11-213-100-101	8/31/23	
B	Echevarria, Samantha	Revision	BKL	Multiple Disabilities/ SED.001.MDP.02	1	MA/ Step 2	\$64,925.00	11-212-100-101	08/31/23	
B	Pasquale, Francesca	Revision	BKL	General Ed. Teacher/REG.001K25.12 from Spec. Ed. Teacher/ SED.001.RRM.11	1	MA/ Step 13	\$76,965.00	11-213-100-101	9/01/23	6/30/24
B	Sagan, Jenna	Revision	RMS	Teacher/ REG.001.TSS.02	1	MA/ Step 3	\$65,425.00	11-130-100-101	08/31/23	
B	Sirimis, Louisa	Revision	CST	Psychologist/ SED.001.PSY.02	1	MA+30/ Step 7	\$70,025.00	11-000-219-104	08/31/23	

#### G. Transfers;

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
B	Mule, Maggie	Transfer	BKL to BWD	SED.001.PSY.01	1	MA+30/ Step 5	\$68,525.00	11-000-219-104	9/01/23	6/30/24

Motion; YC Second; KH

6 yes, 0 no

#### CURRICULUM

1. **Be It Resolved**, that the board accepts and approves the Florham Park District Mentoring Plan (Updated July 2023) for the 2021-2024 SY. *(On file in Administration Offices)*

Motion; YC Second; KH

6 yes, 0 no

2. **Be It Resolved**, that the board accepts and approves the Florham Park District Professional Development Plan with Statement of Assurance for the 2023-2024 SY.

Motion; YC      Second; KH      6 yes, 0 no

3. **Be It Resolved**, that the board accepts and approved the following evaluation Rubrics for Florham Park staff:

- Danielson's Framework for Professional Practice for Instructional Teaching Staff
- NJ Principal Evaluation for Professional Learning (NJPEPL) Observation Instrument
- Frontline modified versions of Danielson's Framework for Professional Practice for the following positions: Related Service Providers, School Psychologists, & LDT-C
- Frontline ASCD - Nurses Framework for Professional Practice for Nurses
- Principals, Directors, and Supervisor evaluated through the NJ Principals Evaluation

Motion; YC      Second; KH      6 yes, 0 no

4. **Be It Resolved**, that the board accepts and approved the adoption of the following curricula for the 2023-2024 school year; *(On file in Administration Offices)*

- RMS Period One Courses
  - CAD I
  - CAD II
  - Digital Photography
  - Photo Editing & Illustration
- Mathematics
  - 6th Grade On-level Mathematics
  - 6th Grade Pre-Algebra
  - 7th Grade On-level Mathematics
  - 7th Grade Pre-Algebra II
  - 8th Grade On-level Mathematics
  - 8th Grade Algebra I
- ELA
  - Reading
    - 1. Kindergarten Reading Curriculum
  - Writing
    - 1. Grades 1 Writing Curriculum
    - 2. Grade 2 Writing Curriculum
  - Graphic Novel Unit
    - 1. Graphic Novel Writing Curriculum
    - 2. Graphic Novel Writing Conferring Curriculum

Motion; YC      Second; KH      6 yes, 0 no

5. **Be It Resolved**, that the board accepts and approved the the curricula revisions of the following curricula for the 2023-2024 school year; *(On file in Administration Offices)*

- G & T Curriculum
- SEL Curriculum
- World Language Grades 3-5
  - Grade 3 World Language Curriculum
  - Grade 4 World Language Curriculum
  - Grade 5 World Language Curriculum

Motion; YC      Second; KH      6 yes, 0 no

6. **Be It Resolved**, that the board accepts and approves the 2023-2024 Field Trips.

Motion; YC      Second; KH      6 yes, 0 no

Discussion; Ms. Heinold asked if the trips are supported by the staff, balance curriculum content and fun as well as educationally appropriate. Dr. Caponegor replied that they are. Ms. Heinold asked for more information next cycle on both trips to the Little Red School House.

## **FINANCE**

### **1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
7/18/23 - 7/21/23	Gamage, Mattew	Teacher's College, NYC - \$160.00	8/01/23

Motion; YC      Second; KH      6 yes, 0 no

### **2. Approve the bills list/check register submitted by the Business Administrator/Board Secretary to pay bills and claims through July 31, 2023 in the amount(s) of \$2,788,304.98.**

Motion; YC      Second; KH      6 yes, 0 no

### **3. Approve the following District financial reports and submission to the Executive County Business Administrator.**

Board Secretary's (A148) Report for the Month(s) of June 2023.      Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of June 2023.      Business Administrator / Board Secretary

Board Secretary's (A148) Report for the Month(s) of July 2023.      Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of July 2023.      Business Administrator / Board Secretary

Motion; YC      Second; KH      6 yes, 0 no

### **4. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for July 31, 2023 in the amount of \$0.00.**

Motion; YC      Second; KH      6 yes, 0 no

### **5. Approve contracting with NJ Pediatric Neuroscience Institute, LLC for all student evaluation services for the 2023-2024 school year at a fee of \$650.00/evaluation.**

Motion; YC      Second; KH      6 yes, 0 no

**6. Approve** the following Out of District Placement:

<u>Control#</u>	<u>Placement</u>	<u>ESY2023</u>	<u>SY2024</u>
2024-008	Madison Public Schools	\$11,450.00	N/A
2024-009	Madison Public Schools	\$11,450.00	N/A
2024-003 (Revised)	Pillar School	\$19,069.20	\$11,415.20
2024-007(Rescinded)	Shepard School		<b>\$57,677.94</b>
2024-010	Shepard School		\$88,319.46
2024-011	Mt. Carmel Guild		\$55,800.00

Motion; YC      Second; KH      6 yes, 0 no

**7. Approve** the 23-24 Use and Occupancy Agreement with Work Family Connection for before care and after care services. *(On file in Administration Office)*

Motion; YC      Second; KH      6 yes, 0 no

**8. Approve** contracting with Mental Health Association (MHA) to provide mental wellbeing and prevention services during the 2023-2024 school year. *(On file in Administration Office)*

Motion; YC      Second; KH      6 yes, 0 no

**9. Be It Resolved** that the Board of Education approves Settlement Agreement #24FPKTC and authorizes the Board President to Execute the Agreement.

Motion; YC      Second; KH      6 yes, 0 no

**10. Approve** accepting, with appreciation, a donation of three(3) Epson Model H471A Projectors from CACI 15 Vreeland Rd, Florham Park, NJ 07932.

Motion; YC      Second; KH      6 yes, 0 no

**11. Approve** the following change orders for State Project#1530-015-19-4000 /Local Project Contract# Window Replacement at Briarwood/Brooklake Schools(Ref.AIA CO#003):

- PCO#5 - Canopy Soffit Repair and Paint      \$2,481.96

Motion; YC      Second; KH      6 yes, 0 no

**12. Approve** the following change orders for State Project#1530-015-19-4000 /Local Project Contract#7 Ceiling and Lighting Replacement Briarwood School and Contract#3 CST Renovations Briarwood:

- PCO#9 - Additional Scope of Work Above Ceiling Cabling/Wire Management  
State Project #1530-015-19-4000/Local Project Contract#3 CST Renovations  
Briarwood School      \$15,000.00

Motion; YC      Second; KH      6 yes, 0 no

**13. Approve** the acceptance of the following grant from the Florham Park Environmental Commission:

- Pollinator Garden materials; fence, raised beds, pea gravel, soil, weed mat, native flowers, plaque, applicable labor, miscellaneous items

Motion; YC      Second; KH

6 yes, 0 no

Discussion; Ms. Sabatos asked if the Occupancy Agreement Fee for the Work Family Connection was raised from 2022/23. Mr. Csatos replied yes.

**FACILITIES**

**1. Approve** the following facility requests:

*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

Control#	Organization	Category	Location	Date
2308-0010	Girl Scouts Troop 98352 Meetings	D	BWD K Atrium	November-June
2308-0020, 2308-0021	Florham Park Rec Basketball	C	BKL Gym	November-March
2308-0022 2308-0023 2308-0026	Mr. B's Beyond the Classroom	E	BWD/BKL Classrooms	September-October

Motion; YC      Second; KH

6 yes, 0 no

**2. Approve** submission of the "Application for Dual Use Of Educational Space/ 2023-2024 School year to the Executive County Superintendent of Schools for the following:

- Briarwood School
  - Room 18 SGI Resource Room and SGI Resource Room

Motion; YC      Second; KH

6 yes, 0 no

Discussion; Ms. Sabatos asked for information regarding the Dual Use Application. Mr. Csatos stated that the State of NJ Department of Education requires Board Approval along with their application and other items (building maps, photographs etc.) anytime a classroom is used by two small groups at the same time.

**TRANSPORTATION**

**1. Approve** the following transportation routes for the 2023/24 fiscal year:

Route #	Host	Destination
RD1	HPRHS	Ridgedale Middle School
BK/BR1	HPRHS	Brooklake/Briarwood Schools
RD2	HPRHS	Ridgedale Middle School
BK/BR2	HPRHS	Brooklake/Briarwood Schools
RD5	FPPS	Ridgedale Middle School
BK/BR5	FPPS	Brooklake/Briarwood Schools
RD4	HPRHS	Ridgedale Middle School
BK/BR4	HPRHS	Brooklake/Briarwood Schools

BR6	HPRHS	Briarwood School
FPPK1/FPPK2	FPPS	Briarwood School Integrated Preschool
FPOD1	HPRHS	ESC of MC Central Park Morristown
FPOD2	FPPS	Pillar School Livingston
FPOD3	ESCMC	Newmark School Scotch Plains
FPOD4	ESCMC	Academy 360 Verona
FPOD5	ESCMC	Shepard School Kinnelon
FPOD6	ESCMC	Mt. Carmel Guild West Orange
MTL1	PC	Mt. Lakes Public School District

Motion; YC

Second; KH

6 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:**

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. ADJOURNMENT**

Ms. Sabatos moved to adjourn the meeting at 7:33 p.m. The motion was seconded by Ms. Cali and passed by unanimous consent.

Respectfully submitted,



John Csatló  
Business Administrator/Board Secretary